

**Checklist of Documents to be submitted by the Parents on the date of Joining of Admission of the Child(ren) to School for New Admission**

**Name of Student:** \_\_\_\_\_

**Computer No:** \_\_\_\_\_

1. Information Record Form (To be filled in **DUPLICATE** Format available on school website)
2. Two joint photograph of parents(passport size)
3. Two photograph of student (passport size)
4. Agreement by parent to be submitted **DULY NOTARIZED ON STAMP PAPER** (Format available on school website)
5. Anti Ragging undertaking by parent **DULY NOTARIZED ON STAMP PAPER** (Format available on school website)
6. Anti Ragging undertaking by Student (Format available on school website)
7. **School Transfer Certificate**
8. Birth Certificate(If not submitted earlier)
9. **Pan Card and Aadhar copy of Father**
10. **Pan Card and Aadhar Card copy of mother**
11. **Aadhar Card** copy of Student
12. **Defence Serving Certificate** (in case of Defence Serving Personnel - Format available on school website).
13. Report Card of the child (Class last attended with signature of the Principal/half yearly report card signed by Competent Authority of the school).
14. **Original Registration Form** duly filled and ink signed by the parents (available on school's website, if not submitted/filled earlier)
15. Caste Certificate, if not in General Category, issued by competent authority of the area.
16. Medical Proforma (Format available on Scholl website).
17. Bank Account will be opened (In case of Class VII student onwards) in the School campus SBI Branch, on the day of admission (Please bring spare copy of photo and identity proof of child and father/mother).
18. Migration Certificate & Character Certificate (In case of XI Class student admission)