

The Lawrence School, Sanawar

‘Fund Raising Campaign’

Regulations of Friends of Sanawar School Fund Raising Committee (FOSS COMMITTEE) “FOSS”

(Incorporating amendments approved by BoG & LS(S)S On 23rd September 2019)

Table of Contents

FOSS – Friends of Sanawar School Fund Raising Committee

1. Introduction and Background
2. Preamble – Key Objectives
3. FOSS Structure
4. Roles and Responsibilities

RESPONSIBILITIES OF THE LAWRENCE SCHOOL SANAWAR

1. Identification of schemes and development programs
2. Implementation and Utilization of funds
3. Accountability

ABBREVIATIONS

- | | |
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| • The School | The Lawrence School, Sanawar |
| • LSS | The Lawrence School, Sanawar Society |
| • FOSS Committee | Friends of Sanawar School Fund Raising Committee |
| • OSS | The Old Sanawarians Society |
| • OS | Old Sanawarians |

1. INTRODUCTION AND BACKGROUND

The Lawrence School Sanawar (**The School**) has the potential of becoming one of the leading institutions for secondary education in the world. This School has been imparting a wholesome quality of education for the last 162 years (as of 2009). It has stood as the nurturing ground for thousands of individuals with many reaching the summit in all fields including armed forces, industry, commerce, politics, arts, sports, and the professional forum. In continuation of its quest to be *“the best school of all”*, the school needs to invest considerable time and capital towards various new initiatives in areas of academia, infrastructure and administration in order to:

1. Leverage on globalization trends impacting the education sector;
2. Consistently adapt to an increasingly dynamic and changing educational environment;
3. Remain a front runner in its competitive category.

The Lawrence School (Sanawar) Society (**LSS**) is proposing to initiate a fund raising campaign to provide for the development needs of the school. The campaign will be structured as a ‘permanent campaign’ with an overall aim to foster an environment of philanthropy amongst friends of the school i.e. **OS**, Parents, Ex-teachers, Corporates and other well-wishers for the benefit of **the School**. The campaign would have a widespread footprint generating appeal and raising funds across multiple audiences in multiple locations globally targeting parents, Old Sanawarians, high net worth individuals and corporate houses.

The campaign will be driven by Friends of Sanawar School Fund Raising Committee (**FOSS Committee**) that will be formed by **LSS**.

2. FOSS COMMITTEE: PREAMBLE AND KEY OBJECTIVES

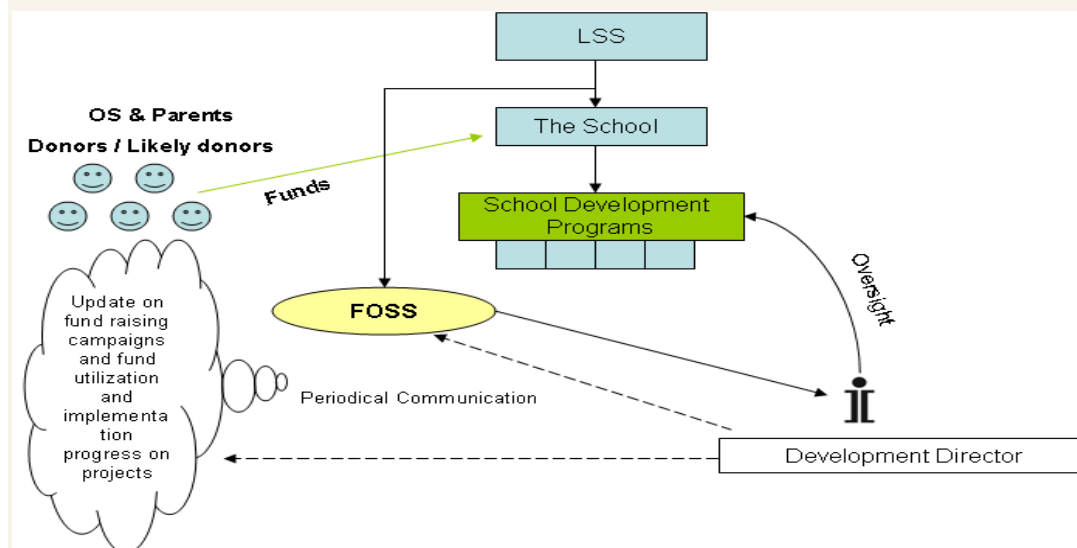
- a. **FOSS Committee** is being set up by **LSS** to facilitate a focused approach to fund raising,
- b. The objectives of the **FOSS Committee** shall be to facilitate raising of funds for the benefit of the school which shall include corpus funds, endowment funds and funds for various schemes and development programmes identified by **the School**.
- c. The **FOSS Committee** shall facilitate and be responsible to strategize and plan concepts and activities for raising of funds. It shall be responsible for building a network of Chapters in various major cities across the world which has reasonable concentration of Old Sanawarians and parents to facilitate full coverage of the community for fund collection.
- d. The funds shall be raised for only those schemes and development programmes and other purposes that are approved by **the School**. The fund raising activities of the Committee, wherever it involves the name and reputation of **the School**, shall be discussed with and approved by the Headmaster (HM).

e. The **FOSS Committee** would have no power to commit in any manner any acknowledgement of a donation/donor such as naming a building, road or any other signage at **the School** in the name of the donor.

f. The FOSS Committee may appoint preferably a Head Communications and Development to provide oversight on the progress of implementation of schemes and development programmes for which funds have been collected. Such progress shall be transparently and regularly communicated to the community of friends of Sanawar which includes donors and would be donors. The Head Communications and Development shall also be responsible for being the interface between **the School**, the **FOSS Committee** and the **OS** atlarge and shall assist the FOSS Committee in its fund collection efforts.

g. This Committee would not be a sub-committee of the Board but shall be a recognized nodal umbrella Committee to facilitate and coordinate collection of funds for **the School**.

3. FOSS STRUCTURE



NB: Development Director = Head Communications and Development

Membership of the FOSS Committee

a. The **FOSS Committee** would include members of the LSS members of the Board of LSS and prominent Old Sanawarians and other friends of Sanawar One member shall be elected as Chairman of the FOSS Committee by a Committee constituting HM, Old Sanawarian President and the 3 nominees of **LSS**.

b. The Committee can only be dissolved by the **LSS**, on the recommendation of the Board of **LSS**, in a General meeting with a $\frac{3}{4}$ majority.

c. Constituents of the FOSS Committee shall be as under:

	Number	How Appointed	Tenure
Chairman	1	Elected* as per (b) above.	3 years + one consecutive extension of 3 years under Intimation to BOG
Headmaster	1	Ex-officio	Ex-officio
President OS	1	Ex-officio	Ex-officio
Nominees of LSS (Need not be a LSS members)	6	Nominated by LSS General Meeting	3 years
OS Representative	5	Nominated by OSS Nominating Committee	3 years
Members co-opted (Need not be OS)	Up to 10	Selected by the FOSS Committee	3 years
Head Communications and Development to function as Member Secretary	1	Appointed by the FOSS Committee	To be appointed for 1 year at a time under intimation to Board
TOTAL	Upto 25		

4. ROLE AND RESPONSIBILITY OF FOSS COMMITTEE

The **FOSS Committee** shall frame its own rules of working which could include:

- a. Creating network for raising funds such as :
 - local chapters worldwide to facilitate fund raising
 - cohesive sub-groups for example various passing out classes
 - Old Sanawarian Society and its Chapters and Nominating Committee
- b. Quorum and frequency of meetings (quorum of 4 members and meetings to take place at least once in six months). Meetings shall be convened by the Chairman, Headmaster, any three members or Director Development in consultation with the Chairman. Minimum notice of ten days shall be given for the meetings unless the members agree for a shorter notice
- c. To monitor and oversee the fund utilization for various schemes and development programmes approved by the Board of Governors.
- d. Communication to donors

Shall be responsible for regular dissemination of information to donors / likely donors on the funds raised and their utilization – giving information on implementation progress of the development projects undertaken for which funds have been raised .

e. Communication to the Board and Society

Shall give a periodic report on all its activities to the Board as well as to the Lawrence School(Sanawar) Society once a year.

f. Banking & Accounts

- The FOSS Committee shall maintain bank accounts whose joint signatories shall be decided by the FOSS Committee. No donation shall be deposited into this bank account except for amounts received from The Lawrence School, Sanawar or the Old Sanawarian Society for general expenses to be incurred by the FOSS Committee in furtherance of its activities including remuneration to Head Communications and Development.
- The estimated cost of the Head Communications and Development would be Rs 1 lakh per month or such higher amount as sponsored by a donor
- The estimated other expenses of the Head Communications and Development and the FOSS Committee would be Rs 1 lakh per month or such higher amount as sponsored by a donor
- Where the above costs are not sponsored by a donor, the costs would be borne from the funds of the School. Expense incurred by FOSS out of and within the proceeds of an event will be outside the above budget limits.
- A monthly statement of receipts and payments of the FOSS Account must be sent by the Head Communications and Development to the Head Master and to the FOSS Committee at every meeting.
- All money shall be received and paid only by crossed A/c payee cheque, drafts.

5. POWERS OF FOSS COMMITTEE

To empower the FOSS Committee to enter into any kind of arrangement or cost to achieve the objectives of FOSS, the Committee would have the following powers:

- i. Appoint a Head / Manager /Communication and Development and fix / vary his /her remuneration and terms of service in consultation with the HM
- ii. Appoint an Assistant to the Head / Manager
- iii. Approve travel costs of above personnel for the purpose of travelling to Sanawar or visiting Chapters for connecting with Alumni community. Foreign Chapter visits will require prior approval of HM unless funded entirely by overseas Chapter
- iv. Hire consultants / graphic designers / communication technology specialists etc. for purposes of developing content and having efficient communication with Alumni
- v. Engaging event managers/ advertising agencies and consultants / PR firms for staging Sanawar and alumni events for fund raising and Sanawar Brand building
- vi. Incurring general day to day costs of running the FOSS office

- vii. The above powers of the committee can be delegated to the FOSS Chairman and / or Head Communication and Development, other than 1,2 and 3 as relates to foreign travel . This delegation would be within approved financial limits
- viii. The above powers of FOSS Committee would be only to the extent the same are within the annual budget approved by the BOG .
- ix. Enter into arrangements with third parties with the objective of raising contributions and donations for Sanawar and Brand building ..without creating any financial cost or liability on Sanawar and also without in any way endangering its trademarks and other IPR . In case any cost is to be incurred by Sanawar then the same would require appropriate approval of HM or BOG.
- x. Have the right to use in the above arrangements the trademarks and other IPR s of Sanawar ensuring the same are safeguarded and protected under legal advise.

6. RESPONSIBILITY OF LAWRENCE SCHOOL SANWAR

The Lawrence School, Sanawar will be responsible for the following:

1. Identification of schemes and development programmes

The Lawrence School, Sanawar to identify the various development needs duly approved by the Board of Governors for which funds would be raised by the FOSS Committee such as :

- Maintenance of heritage buildings and estate
- Upgradation and modernization of facilities and infrastructure at the school for education, sports and pastoral care etc.
- Providing scholarships and support to needy students
- Providing facilities both residential and for training of the staff
- Staff retention schemes
- Any other activity for the benefit of the school and its students, teachers and staff that may be decided by the School

2. Implementation and utilization of funds

- *All donations shall be collected only by crossed A/cs Payee cheques or drafts in favour of **The Headmaster, The Lawrence School, Sanawar FOSS A/c.***
- Donations to be deposited and maintained in special bank accounts titled **"The Headmaster The Lawrence School Sanawar FOSS A/c"** operated by the Head Master + Bursar jointly. A separate account may be maintained for foreign donations, which would be subject to FCRA approvals.
- To ensure that the funds facilitated by the FOSS Committee are utilized for the designated development programmes as approved by the Board of Governors in the priority fixed by the School.
- To have proper audit of the funds raised by the FOSS Committee and its utilization by the LSS auditors – with a separate audit report.

3. **Accountability**

- To maintain accounts and report periodically to the FOSS Committee of receipt of donations and its utilisation.
- To transparently provide information on development to the Head Communications and Development to enable him to oversee the utilization of the funds and implementation progress of the schemes/ development projects for reporting to the FOSS Committee regularly as well as to the donor community at large. Annual report would also be submitted to the BOG.

The Members of the Governing Body
The Lawrence School (Sanawar) Society
C/o The Lawrence School, Sanawar
Kasauli, Distt. Solan, Himanchal Pradesh

Auditor's Certificate in pursuance of donation received from various classes & its outlay till 31st March 2019.

This certificate is issued in accordance with the terms of our engagement letter.

We have audited the accounts of The Lawrence School (Sanawar) Society (a society registered under the Societies Registration Act, 1860 and having FCRA Registration No 182540021 dated 04-08-2017) for the year ended 31st March 2019 and undertaken a review of the FOSS & FCRA Account with respect to the status of donations received various batch and its utilization. We certify that the balance available for FOSS and FCRA Function is INR3,73,12,933/- as on 31st March 2019.

Management's Responsibility

1. The preparation of the maintenance of books of accounts is the responsibility of the Management of the The Lawrence School (Sanawar) Society (herein referred as "Society") including the preparation and maintenance of all accounting and other records supporting its contents. This responsibility includes design, implementation and maintenance of internal control relevant to the preparation and presentation of the detail and applying an appropriate basis of preparation; and making estimates that are reasonable in the circumstances.
2. The Management is also responsible for ensuring that the Society complies with the requirement of The Foreign Contribution (Regulation) Act, 2010 and guidelines of Old Sanawarian Society and provides complete and accurate information as required therein.

Auditor's Responsibility

3. Pursuant to the requirement in pursuance of provision of The Foreign Contribution (Regulation) Act, 2010 and guidelines of Old Sanawarian Society, it is our responsibility to examine and certify whether the information furnished in the certificate and enclosed in the details attached is correct, as checked by us.
4. We conducted our examination of the Statement in accordance with the Guidance Note on Reports or Certificates for Special Purposes issued by the Institute of Chartered Accountants of India. The Guidance Note requires that we comply with the ethical requirements of the Code of Ethics issued by the Institute of Chartered Accountants of India. Our scope of work don't involve us performing audit tests for the purposes of expressing an opinion on the fairness or accuracy of any of the financial information. We have not performed an audit, the objective of which would be to express an opinion on the financial statements, specified elements accounts or items thereof, for the purpose of this certificate. Accordingly, we do not express such opinion.
5. We have complied with the relevant applicable requirements of the Standard on Quality Control (SQC) 1, Quality Control for Firms that Perform Audits and Reviews of Historical Financial Information, and Other Assurance and Related Services Engagements.

For verifying the same, we have been provided with the following information by the society:

- a) Audited Financials for the period 2011-2019
- b) Ledgers of FOSS and FCRA for the period 2011-2019



6. The Batch wise breakup of FOSS prior to April 2013 has been based on the explanation provided by the management & the audited financials for the year ending March 2013
7. The Financials prior to 31st March 2018 were not audited by us.
8. The utilization of the fund has been based on the explanation provided by the management

Opinion

9. Based on our review, as above, and the information and explanations given to us, we are of the opinion that the statement is in agreement with the books of accounts and other records of the society.

Restriction on Use

10. This certificate has been issued at the request of the members of the governing body for submission to Old Sanawarian Society. Our Certificate should not be used for any other purpose or by any person other than the addressees of this report. Accordingly, we do not accept or assume any liability or duty of care for any other purpose or to any other person to whom this report is shown or into whose hands it may come save where expressly agreed by our prior consent in writing.

Place: New Delhi
Date: 09th March 2020

For GSA & Associates
Chartered Accountants
ICAI Firm Registration No – 000257N
UDIN- 20090204AAAABD2092

Shubha Arya
Shubha Arya
Partner
Membership No - 090204

Details of donation received from various batches & its utilisation since inception till 31st March 2019

Batch	Occasion	Purpose	Amount Received (Rs. in Lacs)	Amount Utilized (Rs. in Lacs)	Balance as on 31st March 2019 (Rs. in Lacs)
1953	-	Science & Academic Block	1.00	1.00	-
1954	60th	To be decided by Batch/School	0.10	-	0.10
1957	60th	To be decided by Batch/School	1.25	-	1.25
1961	50th	Science & Academic Block, DLP Projector, Furniture for Common Room & Waiting Room near Main Gate	4.70	4.70	-
1962	50th	Rain Water Harvesting Tank, Railing in Barne Field, Toilet for Ladies in Birdwood, Furniture for Common Room & Waiting Room near Main Gate	14.31	14.31	-
1963	50th	Cable for DG Set, Major Som Dutt Trophy, Furniture for Common Room & Waiting Room near Main Gate	5.93	5.73	0.21
1964	50th	Renovation of Server Room, Furniture for Common Room & Waiting Room near Main Gate	19.48	4.20	15.28
1965	50th	Science & Academic Block	12.26	1.00	11.26
1966	50th	PD Covered Passage	30.85	21.99	8.86
1967	50th	To be decided by Batch/School	30.65	-	30.65
1968	-	For purchase of New School Bus	19.67	-	19.67
1969	-	To be decided by Batch/School	2.00	-	2.00
1970	-	To be decided by Batch/School	11.50	-	11.50
1971	-	To be decided by Batch/School	31.89	-	31.89
1976	-	Science & Academic Block	0.50	0.50	-
1980	-	Science & Academic Block	0.35	0.35	-
1981	-	To be decided by Batch/School	1.00	-	1.00
1985	-	Seating Arrangement in Barne Field	3.08	3.08	-
1986	25th	Science & Academic Block, Equipment for Boys Gym, Augmentation & Shifting of Light, Hot Water Generator, Renovation of toilets of boys & girls of Swimming pool area, Site Development in Lilly Pond area.	50.52	50.52	-
1987	25th	Squash Court Renovation	20.00	20.00	-
1988	25th	PD Sparrow ground	20.06	19.89	0.18
1989	25th	Greening (Barne Field)	45.63	28.35	17.28
1990	25th	To be decided by Batch/School	16.83	-	16.83
1991	25th	To be decided by Batch/School	12.40	-	12.40
1992	25th	To be decided by Batch/School	47.13	-	47.13
1993	25th	Scholarships	26.71	0.62	26.09
B (Hemant Education F	-	Scholarships	20.12	14.69	5.43
1994	-	To be decided by Batch/School	49.50	-	49.50
1998	-	Vivek Samta Memorial Prize	4.77	4.38	0.39
1998	-	Staff Medical Emergency Fund	7.31	-	7.31
Miscellaneous	-	Staff Medical Emergency Fund	4.15	3.00	1.15
OSNA	-	Staff Medical Emergency Fund (USD 6700 in FCRA)	4.68	-	4.68
FOSS General*	-	Details As per Annexure-1	140.86	89.78	51.09
TOTAL			661.21	288.08	373.13



Details of FOSS General Account & its utilisation since inception till 31st March 2019

FINANCIAL YEAR	RECEIPTS	AMOUNT	UTILIZATION	AMOUNT
2010-11	OLD SANAVARAN SOCIETY	15,00,000.00		
	INTEREST ACCRUED ON FIXED DEPOSITS	733.00	NIL	-
	JINDAL BUILDTech PRIVATE LIMITED	1,00,000.00		
	REDEATHER HOLDING CO. PVT. LTD	2,50,000.00		
	SUDHARTH SUPER SPINNING MEALS, NALAGARH	15,000.00		
2011-12	RUCHIRA PACKAGING PRODUCTS PVT. LTD., KALA AMB.	1,00,000.00	SCIENCE & ACADEMIC BLOCK	37,51,112.00
	JINDAL STEEL, HISAR	4,51,314.00		
	INTEREST ACCRUED ON FIXED DEPOSITS	1,66,399.00		
	SALE OF COFEE TABLE BOOK & OTHER MATERIALS	13,02,250.00		
2012-13	RAJESH KAPOOR	1,00,000.00		
	INTEREST ACCRUED ON FIXED DEPOSITS	1,31,636.00	RENOVATION OF 2 NOS. SQUASH COURT	4,27,140.00
	SALE OF COFEE TABLE BOOK & OTHER MATERIALS	9,17,958.00		
2013-14	SAMIR SINGH	5,000.00	CABLE FROM BD QUAD TO BARNE FIELD FOR DG SET	3,629.00
	OS SOCIETY	50,000.00	FLOORING FOR GYM FOR BOYS DEPARTMENT	1,56,038.00
	INTEREST ACCRUED ON FIXED DEPOSITS	2,37,656.00	EQUIPMENTS FOR GYM FOR BOYS DEPARTMENT	12,36,454.00
2014-15	SALE OF COFEE TABLE BOOK & OTHER MATERIALS	7,01,610.00	AIR BLOWER WITH MOTOR FOR SEWAGE TREATMENT PLANT	57,674.00
	INTEREST ACCRUED ON FIXED DEPOSITS	6,49,499.00	CELEBRITY COUNTRY LEAGUE	1,22,921.00
	SALE OF COFEE TABLE BOOK & OTHER MATERIALS	5,66,750.00		
2015-16	SALE OF COFEE TABLE BOOK & OTHER MATERIALS	20,000.00	BANK CHARGES - FCRA	3,804.00
	INTEREST ACCRUED ON FIXED DEPOSITS	6,02,752.00	GAMES EQUIPMENTS FOR PD SPARROW COMMON ROOM	57,050.00
	SALE OF COFEE TABLE BOOK & OTHER MATERIALS	5,13,650.00	ELECTRIC WIRING AT GARDEN CITY TOILET	9,947.00
	-	-	ELECTRICAL WORK RENOVATION AT SCHOOL OFFICE	3,16,944.00
	-	-	RENOVATION OF SCHOOL OFFICE	11,94,059.00
	-	-	RENOVATION OF BATHING AREA OF PD BOYS	2,80,179.00
	ADITYA BHARGAW	35,000.00	BOOKS - FCRA	6,407.00
	KUMAR DAMODAR	30,000.00	BANK CHARGES	401.00
	CH. NO. 814717 SBI CHANDIGARH	25,000.00	WOODEN FLOORING & RENOVATION OF SCHOOL OFFICE	2,39,301.00
2016-17	-	1,00,000.00	BANK CHARGES -FCRA	2,182.00
	-	30,000.00		
	-	20,000.00		
	-	14,942.00		
	-	4,942.00		
	-	35,000.00		
	-	9,03,584.00		
	SALE OF COFEE TABLE BOOK & OTHER MATERIALS	4,40,000.00		
	CLEARING CH. NO. 168	30,000.00		
	BKID0000200BKIDN17265925726 SUDHA	1,25,000.00		
2017-18	UTR NO SCBL0036001	10,000.00		
	DR SAHIB SINGH	1,00,000.00	BANK CHARGES -FCRA	2,369.00
	CH. NO. 927875	15,000.00		
	INTEREST ACCRUED ON FIXED DEPOSITS	10,39,646.00		
	SALE OF COFEE TABLE BOOK & OTHER MATERIALS	5,16,000.00		
	IMP831911554695/9818078372/1776/52	30,000.00	BANK CHARGES -FCRA	930.00
2018-19	INTEREST ACCRUED ON FIXED DEPOSITS	16,61,110.00	ADDITION, ALTERATION & CONSTRUCTION OF PD OUTER TOILETS	11,40,830.00
	SALE OF COFEE TABLE BOOK & OTHER MATERIALS	5,38,950.00	BALANCE AS ON 31.03.2019	1,40,86,314.00
	TOTAL	1,40,86,381.00	TOTAL	1,40,86,314.00



To
The Lawrence School (Sanawar) Society
Kasauli, Distt. Solan, Himachal Pradesh

Independent Auditor's Certificate (hereinafter referred to as the "Statement") in pursuance of Donations received from old students of the school and other (known as Old Sanwarians / OS) & its utilization related to Donations received on or after 09th February, 2011.

The accompanying detail of "**Donations received and its utilization**" (referred as statement) contains the details as required by the "Regulation of Friends of Sanawar School Fund Raising Committee (FOSS Committee)" based on the audited financial statement of The Lawrence School (Sanawar) Society (a society registered under Society registration Act, 1860) for the year ended 31st March 2020 related to FOSS Donations received on or after 09th February, 2011.

Management's Responsibility

The preparation of the statement is the responsibility of the Management of The Lawrence School (Sanawar) Society (herein referred as "Society") including the preparation and maintenance of all accounting and other supporting records and documents. This responsibility includes design, implementation and maintenance of internal control relevant to the preparation and presentation of the detail and applying an appropriate basis of preparation; and making estimates that are reasonable in the circumstances.

The Management is also responsible for ensuring that the Society complies with the requirement of the charter of the FOSS Committee and provides complete and accurate information as required therein.

Auditor's Responsibility

Pursuant to the terms of engagement as agreed with Regulation of Friends of Sanawar School Fund raising committee (FOSS Committee), it is our responsibility to examine and certify whether the information furnished in the statement as enclosed with the certificate is correct.

We conducted our examination of the Statement in accordance with the Guidance Note on Reports or Certificates for Special Purposes issued by the Institute of Chartered Accountants of India. The Guidance Note requires that we comply with the ethical requirements of the Code of Ethics issued by the Institute of Chartered Accountants of India.

We have complied with the relevant applicable requirements of the Standard on Quality Control (SQC) 1, Quality Control for Firms that Perform Audits and Reviews of Historical Financial Information, and Other Assurance and Related Services Engagements.

Opinion

Based on our examination as above, and the information and explanations given to us, in our opinion, the Statement is in agreement with the audited financial statements for the year ended on 31st March, 2020 and fairly presents, in all material respects, the manner of the utilization of funds including funds utilized for purposes which are stated in the charter.

Restriction on Use

This certificate has been issued at the request of the members of the FOSS Committee for submission to the management of the School. Our Certificate should not to be used for any other purpose or by any person other than the addressees of this report. Accordingly, we do not accept or assume any liability or duty of care for any other purpose or to any other person to whom this report is shown or into whose hands it may come without our prior consent in writing.

For GSA & Associate LLP

Chartered Accountants

ICAI Firm Registration No - 000257/N/500339

UDIN - 21529619AAAAAR6201



Tanuj Chugh

Partner

Place: New Delhi

Date: 10th February, 2021

Head Office : 16, DDA Flats, GF, Panchsheel-Shivalik Mor, Near Malviya Nagar, New Delhi-110 017- 529619

Tel. : 011-41811888, 7862099205-206 E-mail : admin@gsa.net.in

LLP Registration No. AAS-8863 (Formerly known as GSA & Associates)

Branches at Akhnoor (Jammu) and Surat (Gujrat)

Statement of Donations received and its utilization as on 31st March, 2020

(Amount in Rs. Lakhs)

Batch / Fund	Occasion	Utilization Purpose	Balance As On 31 st March 2019 (Rs.)	Amount Received in FY 19-20 (Rs.)	Amount Utilized in FY 19-20 (Rs.) (refer note 2)	Balance As On 31 st March 2020 (Rs.)
1954	60 th	To be decided by Batch/School	0.10	0.20	-	0.30
1957	60 th	To be decided by Batch/School	1.25	-	-	1.25
1960		To be decided by Batch/School	-	10.00	-	10.00
1963	50 th	Cable for DG Set, Major Som Dutt Trophy, Furniture for Common Room & Waiting Room near Main Gate	0.21	-	-	0.21
1964	50 th	Renovation of Server Room, Furniture for Common Room & Waiting Room near Main Gate	15.28	-	-	15.28
1965	50 th	Science & Academic Block, CCTV Cameras	11.26	-	7.60	3.66
Jerry Bains Memorial Scholarship Fund (1965 Batch)		Jerry Bains Memorial Scholarship Fund	6.71	0.47	-	7.18
1966	50 th	PD Covered Passage	8.86	-	-	8.86
1967	50 th	Golden Jubilee Batch Staff Medical Emergency Fund Contribution, For Rain Water Harvesting Project	31.90	-	1.60	30.31
1968	50 th	For purchase of New School Bus & Golden Jubilee Batch Staff Medical Emergency Fund Contribution	19.65	-	0.98	18.67
Arun Khetrapal Bravery Fund Award (1968 Batch)		Arun Khetrapal Bravery Fund Award	4.57	0.31	-	4.88
1969	50 th	To be decided by Batch/School	2.00	4.30	0.32	5.99
1970	-	For 100KW Grid Solar Power Generation	11.50	25.60	-	37.10
1971	-	For Hangout Areas	31.89	17.20	-	49.09
1981	-	To be decided by Batch/School	1.00	-	-	1.00
1984	-	To be decided by Batch/School	-	5.00	-	5.00
1987	25 th	Squash Court Renovation	-	3.17	-	3.17
1988	25 th	PD Sparrow ground	0.18	-	-	0.18
1989	25 th	Greening (Barne Field), Restoration of MCR & Art Room Toilets	17.28	-	14.73	2.54
1990	25 th	To be decided by Batch/School	16.83	-	-	16.83
1991	25 th	To be decided by Batch/School	12.40	-	-	12.40
1992	25 th	Silver Jubilee Batch Staff Medical Emergency Fund Contribution	47.13	-	2.36	44.78
1993	25 th	Scholarships, Restoration of Warriors Grove & Silver Jubilee Batch Staff Medical Emergency Fund Contribution	26.09	-	26.06	-
1993 (Hemant Education Fund)	-	Scholarships Fund	5.43	0.06	5.07	0.42
1994	25 th	To be decided by Batch/School	49.50	45.27	4.74	90.03
1998 (Vivek Samta Memorial Prize)	-	Vivek Samta Memorial Prize	4.48	0.27	0.25	4.50
Staff Medical Emergency Fund	-	Staff Medical Emergency Fund	13.53	11.91	1.46	23.98

Batch / Fund	Occasion	Utilization Purpose	Balance As On 31st March 2019 (Rs.)	Amount Received in FY 19-20 (Rs.)	Amount Utilized in FY 19-20 (Rs.) (refer note 2)	Balance As On 31st March 2020 (Rs.)
Sponsored Children Education Fund	-	Scholarship Fund	-	15.56	-	15.56
Ashok & Gita Bhatia Education Fund	-	Scholarship Fund	107.35	6.70	5.07	108.98
Old Sanawarian Society	-	Science & Academic Block & Sanitation Equipments	0.50	1.87	1.87	0.50
Captain Zabar Singh Memorial Fund		Captain Zabar Singh Memorial Prize Fund	2.16	0.14	0.15	2.15
FOSS General	-	Details as per Annexure-1	49.36	36.06	10.39	75.03
TOTAL			498.40	184.08	82.65	599.83

Note 1 – Balance of respective funds as on 31st March, 2018 were audited by previous auditors of the school and we have relied on the same for the purpose of disclosures in the certificate.

Note 2 – Includes amount transferred for Staff Medical Emergency Fund for golden/silver jubilee batches of Rs. 11.32 lakhs.



Annexure -1

Details of Donations received under FOSS general (Donations received without identification of batches and general Donations) and its utilization for the period 01st April 2019 to 31st March 2020

Amount in Rs. lakhs

Receipts	Amount	Utilization	Amount
Opening Balance	49.36		
Mrs Dolly Vikramjit Singh (PAN No. ANKPS3219C)	2.00	Restoration of Warriors Grove	10.33
Mr. Rommil Patial	0.05	Bank charges	0.00
Credit by trf	0.10	Bank charges -Fcra	0.06
Mr Apoorva Sheetal Lakhia	2.00	Balance as on 31.03.2020	75.03
Ranbeer Kaur Jaspal Ahluwalia (Ex-staff)	0.30		
Interest accrued on fixed deposits	27.01		
Sale of coffee table book & other materials	4.60		
TOTAL	85.42	TOTAL	85.42



To
The Lawrence School (Sanawar) Society
Kasauli, Distt. Solan, Himachal Pradesh

Independent Auditor's Certificate (hereinafter referred to as the "Statement") in pursuance of donation received from old students of the school and others (known as Old Sanwarian Society/OS) & its utilization related to donation received on or after 09th February, 2011.

The accompanying detail of "**donation received and its utilization**" (referred as statement) contains the details as required by the "Regulation of Friends of Sanawar school Fund raising committee (FOSS Committee)" based on the audited financial statement of The Lawrence school (Sanawar) Society (a society registered under Society registration Act, 1860) for the year ended 31st March 2021 related to FOSS donations received on or after 09th February, 2011.

Management's Responsibility

The preparation of the statement is the responsibility of the Management of The Lawrence School (Sanawar) Society (herein referred as "Society") including the preparation and maintenance of all accounting and other supporting records and documents. This responsibility includes design, implementation and maintenance of internal control relevant to the preparation and presentation of the detail and applying an appropriate basis of preparation; and making estimates that are reasonable in the circumstances.

The Management is also responsible for ensuring that the Society complies with the requirement of the charter of the **FOSS Committee** and provides complete and accurate information as required therein.

Auditor's Responsibility

Pursuant to the terms of engagement as agreed with Regulation of Friends of Sanawar School Fund raising committee (FOSS Committee), it is our responsibility to examine and certify whether the information furnished in the statement as enclosed with the certificate is correct.

We conducted our examination of the Statement in accordance with the Guidance Note on Reports or Certificates for Special Purposes issued by the Institute of Chartered Accountants of India. The Guidance Note requires that we comply with the ethical requirements of the Code of Ethics issued by the Institute of Chartered Accountants of India.

We have complied with the relevant applicable requirements of the Standard on Quality Control (SQC) 1, Quality Control for Firms that Perform Audits and Reviews of Historical Financial Information, and Other Assurance and Related Services Engagements.

Opinion

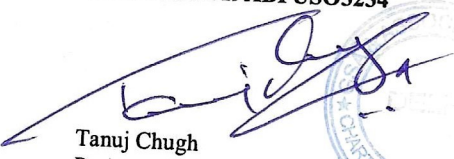
Based on our examination as above, and the information and explanations given to us, in our opinion, the Statement is in agreement with the audited financial statements for the year ended on 31st March, 2021 and fairly presents, in all material respects, the manner of the utilization of funds including funds utilized for purposes which are stated in the charter.



Restriction on Use

This certificate has been issued at the request of the members of the FOSS Committee for submission to the management of the school. Our Certificate should not to be used for any other purpose or by any person other than the addresses of this report. Accordingly, we do not accept or assume any liability or duty of care for any other purpose or to any other person to whom this report is shown or into whose hands it may come without our prior consent in writing.

For GSA & Associate LLP
Chartered Accountants
ICAI Firm Registration No – 000257N/N500339
UDIN-22529619ABFUSO3234


Tanuj Chugh
Partner
Membership No - 529619



Place: New Delhi

Date: 10/02/2022

Statement of donations received and its utilized for the period 01st April 2020 to 31st March 2021

(Rs. In Lakhs)

Batch	Occasion	Utilization Purpose	Balance As On 31 st March 2020 (Rs.)	Amount Received (Rs.)	Amount Utilized (Rs.)	Amount Transferred For Staff Medical Emergency Fund For Golden/Silver Jubilee Batches (Rs.)	Balance As On 31 st March 2021 (Rs.)
1954	60 th	To be decided by Batch/School	0.30	0.10	-	-	0.40
1957	60 th	To be decided by Batch/School	1.25	-	-	-	1.25
1960		To be decided by Batch/School	10.00	1.00	-	-	11.00
1963	50 th	To be decided by Batch/School	0.21	-	-	-	0.21
1964	50 th	To be decided by Batch/School	15.28	-	-	-	15.28
1965	50 th	To be decided by Batch/School	3.66	-	-	-	3.66
Jerry Bains Memorial Scholarship Fund (1965 Batch)		Cash Award to Students	7.18	0.43	-	-	7.61
1966	50 th	Purchase of School Ambulance	8.86	13.76	22.44	-	0.18
1967	50 th	Rain Water Harvesting	30.31	-	0.81	-	29.50
1968	-	To be decided by Batch/School	18.67	0.61	-	-	19.28
Arun Khetrapal Bravery Fund Award (1968 Batch)		Cash Award to Students	4.88	0.28	-	-	5.16
1969	-	To be decided by Batch/School	5.99	0.50	-	-	6.49
1970	-	50KW Solar Power Plant	37.10	1.50	24.31	1.93	12.36
1971	-	For Hangout Areas	49.09	19.29	0.01	-	68.37
1977		For Smart Class Rooms	-	3.30	-	-	3.30
1981	-	To be decided by Batch/School	1.00	-	-	-	1.00
1984	-	To be decided by Batch/School	5.00	-	-	-	5.00
1987	25 th	To be decided by Batch/School	3.17	-	-	-	3.17
1988	25 th	To be decided by Batch/School	0.18	-	-	-	0.18
1989	25 th	To be decided by Batch/School	2.54	-	-	-	2.54
1990	25 th	To be decided by Batch/School	16.83	-	-	-	16.83



1991	25th	To be decided by Batch/School	12.40	-	-	-	12.40
1992	25th	To be decided by Batch/School	44.78	-	-	-	44.78
1993 (Hemant Education Fund)	-	Sponsored Children Education Fund	0.42	0.06	-	-	0.48
1994	-	To be decided by Batch/School	90.03	-	-	-	90.03
1996	-	To be decided by Batch/School	-	7.25	-	-	7.25
1997	-	To be decided by Batch/School	-	1.25	-	-	1.25
1998 (Vivek Samta Memorial Prize)	-	Cash Award to Students	4.50	0.20	0.25	-	4.45
1999	-	To be decided by Batch/School	-	0.73	-	-	0.73
Staff Medical Emergency Fund	-	Staff Medical Emergency Fund	23.98	3.51	-	-	27.49
Sponsored Children Education Fund	-	Sponsored Children Education Fund	15.56	13.85	22.90	-	6.51
Ashok & Gita Bhatia Education Fund	-	Sponsored Children Education Fund	108.98	5.84	5.73	-	109.09
COVID 19 Relief Fund	-	COVID 19 Relief Fund	-	12.01	12.01	-	-
Old Sanawarian Society	-	Purchase of E-loader	0.50	19.00	4.30	-	15.20
Captain Zabar Singh Memorial Fund	-	Cash Award to Students	2.15	0.13	0.15	-	2.13
Indira & Prem Mohini Centre for Performing Arts Fund	-	Centre for Performing Art	-	32.73	23.31	-	9.42
FOSS General	-	Details as per Annexure-1	75.03	57.28	20.72	-	111.59
TOTAL			599.83	194.61	136.93	1.93	655.57

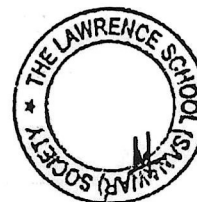


Annexure -1

Details of donations received without any specific purpose and its utilization for The Period 01st April 2020 to 31st March 2021

(Rs. In Lakhs)

RECEIPTS	AMOUNT	UTILIZATION	AMOUNT
BALANCE AS ON 01.04.2020	75.03		
OLD SANAWARIAN OF NORTH AMERICA-e (FOR HCD SALARY)	27.50	SALARY OF HCD	20.06
OLD SANAWARIAN OF NORTH AMERICA-c (FOR TEACHERS TRAINING)	0.74	FOSS AUDIT CERTIFICATION CHARGES	0.18
IMPS024522634746/9958727711 /XX9189/Education	0.20	BANK CHARGES	0.48
BY TRANSFER-UPI/CR/033433997867/ANURAG A/PYTM/7018500209/NA--	0.00	BALANCE AS ON 31.03.2021	111.59
BY TRANSFER-INB IMPS035808860315/6178208432/XX8201/Donation--	0.10		
BY TRANSFER NEFT*CNRB0000166*P067210095758611*SHALZA KAPOOR*CO	0.29		
BHARAT GEARS LIMITED	2.50		
INTEREST ACCRUED ON FIXED DEPOSITS	25.31		
SALE OF COFEE TABLE BOOK & OTHER MATERIALS	0.64		
TOTAL	132.31	TOTAL	132.31



To
The Lawrence School (Sanawar) Society
Kasauli, Distt. Solan, Himachal Pradesh

Independent Auditor's Certificate (hereinafter referred to as the "Statement") in pursuance of donation received from old students of the school and others (known as Old Sanwarian Society/OS) & its utilization related to donation received on or after 09th February, 2011.

The accompanying detail of "donation received and its utilization" (referred as statement) contains the details as required by the "Regulation of Friends of Sanawar school Fund raising committee (FOSS Committee)" based on the audited financial statement of The Lawrence school (Sanawar) Society (a society registered under Society registration Act, 1860) for the year ended 31st March 2022 related to FOSS donations received on or after 09th February, 2011.

Management's Responsibility

The preparation of the statement is the responsibility of the Management of The Lawrence School (Sanawar) Society (herein referred as "Society") including the preparation and maintenance of all accounting and other supporting records and documents. This responsibility includes design, implementation and maintenance of internal control relevant to the preparation and presentation of the detail and applying an appropriate basis of preparation; and making estimates that are reasonable in the circumstances.

The Management is also responsible for ensuring that the Society complies with the requirement of the charter of the **FOSS Committee** and provides complete and accurate information as required therein.

Auditor's Responsibility

Pursuant to the terms of engagement as agreed with Regulation of Friends of Sanawar School Fund raising committee (FOSS Committee), it is our responsibility to examine and certify whether the information furnished in the statement as enclosed with the certificate is correct.

We conducted our examination of the Statement in accordance with the Guidance Note on Reports or Certificates for Special Purposes issued by the Institute of Chartered Accountants of India. The Guidance Note requires that we comply with the ethical requirements of the Code of Ethics issued by the Institute of Chartered Accountants of India.

We have complied with the relevant applicable requirements of the Standard on Quality Control (SQC) 1, Quality Control for Firms that Perform Audits and Reviews of Historical Financial Information, and Other Assurance and Related Services Engagements.

Opinion

Based on our examination as above, and the information and explanations given to us, in our opinion, the Statement is in agreement with the audited financial statements for the year ended on 31st March, 2022 and fairly presents, in all material respects, the manner of the utilization of funds including funds utilized for purposes which are stated in the charter.



Restriction on Use

This certificate has been issued at the request of the members of the FOSS Committee for submission to the management of the school. Our Certificate should not to be used for any other purpose or by any person other than the addressees of this report. Accordingly, we do not accept or assume any liability or duty of care for any other purpose or to any other person to whom this report is shown or into whose hands it may come without our prior consent in writing.

UDIN - 22529619AXRBTG9287**For GSA & Associate LLP**

Chartered Accountants

ICAI Firm Registration No – 000257N/N500339


Tanuj Chugh
Partner
Membership No - 529619



Place: New Delhi

Date: 30th September, 2022

Statement of donations received and its utilized for the period 01st April 2021 to 31st March 2022

(Rs. In Lakhs)

Batch	Occasion	Utilization Purpose	Balance As On 31 st March 2021 (Rs.)	Amount Received (Rs.)	Amount Utilized (Rs.)	Amount Transferred For Staff Medical Emergency Fund For Golden/Silver Jubilee Batches (Rs.)	Balance As On 31 st March 2022 (Rs.)
1954	60 th	To be decided by Batch/School	0.40	0.10	-	-	0.50
1957	60 th	To be decided by Batch/School	1.25	-	-	-	1.25
1960		To be decided by Batch/School	11.00	-	-	-	11.00
1963	50 th	To be decided by Batch/School	0.21	-	-	-	0.21
1964	50 th	To be decided by Batch/School	15.28	-	-	-	15.28
1965	50 th	To be decided by Batch/School	3.66	-	-	-	3.66
Jerry Bains Memorial Scholarship Fund (1965 Batch)	-	Cash Award to Students	7.61	0.38	-	-	7.99
1966	50 th	Purchase of School Ambulance	0.18	0.21	-	-	0.39
1967	50 th	Rain Water Harvesting	29.50	-	5.67	-	23.82
1968	-	To be decided by Batch/School	19.28	0.76	-	-	20.04
Arun Khetrapal Bravery Fund Award (1968 Batch)	-	Cash Award to Students	5.16	0.26	-	-	5.42
1969	-	To be decided by Batch/School	6.49	-	-	-	6.49
1970	-	50KW Solar Power Plant	12.36	5.50	-	-	17.86
1971	-	For Hangout Areas	68.37	30.19	0.02	4.93	93.61
1977	-	For Smart Class Rooms	3.30	-	-	-	3.30
1981	-	To be decided by Batch/School	1.00	-	-	-	1.00
1983	-	To be decided by Batch/School	-	0.12	-	-	0.12
1984	-	To be decided by Batch/School	5.00	0.18	-	-	5.18
1985	-	To be decided by Batch/School	-	0.67	-	-	0.67
1987	25 th	To be decided by Batch/School	3.17	0.12	-	-	3.29
1988	25 th	To be decided by Batch/School	0.18	-	-	-	0.18
1989	25 th	To be decided by Batch/School	2.54	3.30	-	-	5.84
1990	25 th	To be decided by Batch/School	16.83	0.06	-	-	16.89



1991	25th	To be decided by Batch/School	12.40	-	-	-	12.40
1992	25th	To be decided by Batch/School	44.78	-	-	-	44.78
1993	-	To be decided by Batch/School	-	50.00	-	-	50.00
1993 (Hemant Education Fund)	-	Sponsored Children Education Fund	0.48	0.07	-	-	0.56
1994	-	To be decided by Batch/School	90.03	10.12	-	-	100.15
1996	-	To be decided by Batch/School	7.25	23.77	0.03	1.56	29.43
1997	-	To be decided by Batch/School	1.25	0.25	-	-	1.50
1998 (Vivek Santa Memorial Prize)	-	Cash Award to Students	4.45	0.18	-	-	4.62
1999	-	To be decided by Batch/School	0.73	0.71	-	-	1.44
2001	-	To be decided by Batch/School	-	0.06	-	-	0.06
Staff Medical Emergency Fund	-	Staff Medical Emergency Fund	27.49	7.53	1.31	-	33.72
Sponsored Children Education Fund	-	Sponsored Children Education Fund	6.51	33.26	16.80	-	22.98
Ashok & Gita Bhatia Education Fund	-	Sponsored Children Education Fund	109.09	5.29	6.95	-	107.43
Old Sanwarian Society	-	Purchase of E-loader	15.20	-	-	-	15.21
Captain Zabar Singh Memorial Fund	-	Cash Award to Students	2.13	0.16	0.15	-	2.15
Indira & Prem Mohini Centre for Performing Arts Fund	-	Centre for Performing Art	9.42	0.34	1.00	-	8.75
GD Project Fund	-	Girls Dormitory	-	197.49	82.31	-	115.17
FOSS General	-	Details as per Annexure-1	111.59	25.51	0.13	-	136.97
TOTAL			655.57	396.58	114.38	6.49	931.29



Annexure -I

Details of donations received without any specific purpose and its utilization for The Period 01st April 2021 to 31st March 2022

(Rs. In Lakhs)

RECEIPTS	AMOUNT	UTILIZATION	AMOUNT
Balance as on 01-04-2021	111.59		
Interest accrued on fixed deposits	24.77	Being FCRA Renewal Fee Paid Online	0.05
Ms. Mala Chowdhary Ojasvi Bharat Gas Ch. No. 428914	0.06	M/S Thomas Assessments Pvt. Ltd, Payment of Bill No. 200/07/21/DI/Ac of PPA + Talent Selection Report Charges.	0.08
Mr. Govinder Singh Hdfc Bank	0.50	Balance as on 31-03-2022	136.97
Hdfc Bank Suman Naresh	0.06		
Imps126513889177/9769210003	0.06		
Ms Tanya Budhira Hsbc Bank	0.06		
TOTAL	137.10	TOTAL	137.10

