

**Checklist of Documents to be submitted by the Parents for New Admission on the day of Admission**

**Name of Student:**

**Computer No**

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1. Information Record Form (**In duplicate** which is also available on school website)
2. Two joint photograph of parents(passport size)
3. Two photograph of student (passport size)
4. Agreement by parent to be submitted **duly notarized** (Format available on school website)
5. Anti Ragging undertaking by parent **duly notarized** (Format available on school website)
6. Anti Ragging undertaking by Student (Format available on school website)
7. School Leaving Certificate(Other than the CBSE School, Transfer Certificate has to be signed by the Head of Institution and countersigned by the Education Officer of the State/Union Territory or the Board concerned)
8. Birth Certificate (if not submitted earlier)
9. Pan Card and Aadhaar Card copy of father
10. Pan Card and Aadhaar Card copy of mother
11. Aadhaar Card copy of Child
12. Caste Certificate, if not in General Category, issued by competent authority of the area
13. Medical Proforma (Format available on school website)
14. Defence Serving Certificate, in case of Defence Personnel (Format available on school website)
15. Bank Account will be opened (In case of Class VII student) in the School campus SBI Branch, on the day of admission (Please bring spare copy of photo and identity proof Aadhaar Copy and pan number)