THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 12TH JANUARY, 1962.

Part II

No. 1, STRENGTH—Decrease with effect from 26th November, 1961:—

<table>
<thead>
<tr>
<th>Name</th>
<th>Class</th>
<th>Name</th>
<th>Class</th>
<th>Name</th>
<th>Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>Raghbir Singh Dhillon</td>
<td>H. B. S</td>
<td>Chandra Prabha Patel</td>
<td>N. G. S.</td>
<td></td>
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<tr>
<td>Jasbir Singh Dhillon</td>
<td></td>
<td>Romila Patel</td>
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<tr>
<td>Aneesh Bhatia</td>
<td></td>
<td>Rita Gidwani</td>
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<tr>
<td>A. G. Singh Pathania</td>
<td></td>
<td>Geeta Verma</td>
<td>S. G. S.</td>
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<tr>
<td>Vinod Dhingra</td>
<td></td>
<td>Baljinder Pal Singh</td>
<td>H. P. S.</td>
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<tr>
<td>Bhagwati Parshad</td>
<td>S. B. S.</td>
<td>Harshwardhan Singh</td>
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<tr>
<td>Sidney Michael Noronaha</td>
<td></td>
<td>Apurva N. Parikh</td>
<td>N. P. S.</td>
<td></td>
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<tr>
<td>Ravi Kumar Mehra</td>
<td></td>
<td>Makhan Lal Bansal</td>
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<tr>
<td>Satpal Singh Brar</td>
<td>V. B. S.</td>
<td>Vijay Kumar S. Patel</td>
<td></td>
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</tr>
<tr>
<td>Johan Rajan Didar Singh</td>
<td></td>
<td>Mandakini Patel</td>
<td>N. P. S. G.</td>
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</tr>
<tr>
<td>Kulsher Avtar Singh</td>
<td></td>
<td>Rajindra Gupta</td>
<td>S. P. S.</td>
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<tr>
<td>Travor Nair</td>
<td></td>
<td>Inderpal Singh Brar</td>
<td>V. P. S.</td>
<td></td>
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<tr>
<td>Darshanjit Singh</td>
<td></td>
<td>Napinder Singh Opal</td>
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<tr>
<td>Reena Kumari Gupta</td>
<td>H. G. S.</td>
<td>Yatendra Chand</td>
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<tr>
<td>Bhagwati Patel</td>
<td>N. G. S.</td>
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</tbody>
</table>

Decrease with effect from 6th December, 1961:—

<table>
<thead>
<tr>
<th>Name</th>
<th>Class</th>
<th>Name</th>
<th>Class</th>
<th>Name</th>
<th>Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ajit Kumar Bhargava</td>
<td>H. B. S.</td>
<td>Harinderpal Singh Bains</td>
<td>N. B. S.</td>
<td></td>
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<tr>
<td>Amritbir Singh</td>
<td></td>
<td>Jawahar Krishan Wattal</td>
<td></td>
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<td></td>
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<tr>
<td>Arun Sobti</td>
<td></td>
<td>Parmod Pathak</td>
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<tr>
<td>Avinash Bahadur</td>
<td></td>
<td>Prabhsharan Singh Kang</td>
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<tr>
<td>Deepak Chopra</td>
<td></td>
<td>Pradeep Verma</td>
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<tr>
<td>Gurdip Singh Anand</td>
<td></td>
<td>Raj Kumar Taneja</td>
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<tr>
<td>Himmat Singh</td>
<td></td>
<td>Sudhir Patel</td>
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<tr>
<td>Jagdish Singh Thakur</td>
<td></td>
<td>Sunil Ahuja</td>
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<tr>
<td>Jai Singh Gill</td>
<td></td>
<td>Vijay Pal Malhotra</td>
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<tr>
<td>Navin Bratt</td>
<td></td>
<td>Baldev Dua</td>
<td>S. B. S.</td>
<td></td>
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<tr>
<td>Shivinder Singh Sidhu</td>
<td></td>
<td>Bharat Kumar</td>
<td></td>
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<tr>
<td>Vijay Dhawan</td>
<td></td>
<td>Biresh Bahadur Singh</td>
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<tr>
<td>D. K. Srivastava</td>
<td>N. B. S.</td>
<td>Deep Raj Singh Puar</td>
<td></td>
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</tbody>
</table>

Please Turn Over.
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harjinder Singh Bhatti</td>
<td>S. B. S.</td>
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<tr>
<td>Satwant Singh Peter</td>
<td></td>
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<tr>
<td>Suresh Kumar Gupta</td>
<td></td>
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<tr>
<td>Surinderjit Singh Gill</td>
<td></td>
</tr>
<tr>
<td>Vivek Mundkur</td>
<td></td>
</tr>
<tr>
<td>Shiv Kumar Mehra</td>
<td></td>
</tr>
<tr>
<td>Ajit Pal Singh</td>
<td>V. B. S.</td>
</tr>
<tr>
<td>Charanjit Singh Dandona</td>
<td></td>
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<tr>
<td>Dalip Gambir</td>
<td></td>
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<tr>
<td>Rakesh Mann</td>
<td></td>
</tr>
<tr>
<td>Vijay Kumar Puri</td>
<td></td>
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<tr>
<td>Manohar Lal Narang</td>
<td></td>
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<tr>
<td>Manimalini Rajika Palit</td>
<td>H. G. S.</td>
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<tr>
<td>Shashi Dass</td>
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<td>Shashi Hora</td>
<td></td>
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<tr>
<td>Arun Gidwani</td>
<td>N. G. S.</td>
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<tr>
<td>Sita Sethi</td>
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<tr>
<td>K. Meenakshi Biswas</td>
<td>S. G. S.</td>
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<tr>
<td>Neena Sabhlok</td>
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<tr>
<td>Vinay Chopra</td>
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<tr>
<td>Latika Tatwawadi</td>
<td>V. G. S.</td>
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<tr>
<td>Manju Sood</td>
<td></td>
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<tr>
<td>Paranbir Grewal</td>
<td></td>
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<tr>
<td>Thilothma Jayaram</td>
<td></td>
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</tbody>
</table>

R. SOM DUTT
Major,
Headmaster
THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 31ST JANUARY, 1962.

Part II

No. 2, STRENGTH—Decrease with effect from 26th November, 1961:

Baldev Singh  
Joystia Guptë  
Harmohinderjit Singh Pannu  
Nirmaljit Singh Pannu  

... S. B. S.  
... V. P. S. G.  
... V. B. S.  
... V. B. S.

No. 3, LEAVE—The following members of the staff are granted earned leave for the period shown against their names:

Shri Phool Chand, Compounder 8-1-62—20-1-62—13 days

Chet Ram, Asstt. Printer  6-1-62—13-1-62—8

Ram Avtar, Mazdoor  8-1-62—7-2-62—31

Dialoo,  8-1-62—6-2-62—30

Wazira Armoury Guard  12-1-62—11-2-62—31

Gappoo, Head Cook  11-1-62—10-2-62—31

Nankoo,  11-1-62—4-2-62—25

Dhani Ram, Cook  8-1-62—7-2-62—31

Shakat Ram,  11-1-62—10-2-62—31

Hari Das,  11-1-62—10-2-62—31

Basant, Bearer  11-1-62—4-2-62—25

Paras Ram,  8-1-62—7-2-62—31

Arjun Dass,  11-1-62—10-2-62—31

Sunder Lal, Compositor  16-1-62—10-2-62—26

Mani Chand, Wireman-cum-Lineman 16-1-62—20-1-62—5

Mastu, Male Nursing Orderly  22-1-62—10-2-62—20

Hem Singh, Peon  22-1-62—14-2-62—24

Achhroo Ram, Mali  22-1-62—10-2-62—20

Sher Singh, Groundsman 22-1-62—10-2-62—20

Piare Lal, Head Sweeper 16-1-62—3-2-62—19

Basant, Sweeper  22-1-62—31-1-62—10

Chandu Ram, Cook  15-1-62—14-2-62—31

Gurditta, Bearer  15-1-62—14-2-62—31

Please Turn Over
,, Chet Ram No. II, Bearer 15-1-62—14-2-62—31 days
,, Bishan Das, ,, 15-1-62—24-1-62—10 ,, 
,, Thanna Ram, Peon 27-1-62—17-2-62—22 ,, 
Smt. Marium, Ayah 29-1-62— 4-2-62— 7 ,, 
Shri Mansa Ram, Cook 29-1-62— 7-2-62—10 ,, 
,, Girdhari, Bearer 29-1-62— 9-2-62—12 ,, 
,, Robin, ,, 29-1-62— 7-2-62—10 ,, 
,, Sant Ram, ,, 29-1-62—16-2-62—19 ,, 

2. Reference S. O Part II, No. 38, dated 30-12-61, the under-mentioned are granted extension of leave for the period shown against their names:

Shri Dhoom Singh, Bearer 11-1-62—13-1-62—3 days 
,, Kishen No. I, Sweeper 18-1-62—24-1-62—7 ,, 

3. Shri Kishen No. I, Sweeper, was granted a day's leave without pay of 25th January, 1962.

No. 4, EXTENSION OF SERVICE—The following members of the staff are granted one year's extension in service from the dates shown against their names:

Miss D. Sinclair, Asstt : Matron 23-11-61 
Shri Ghantha Ram Mali 21-12-61

R. SOM DUTT 
Major, 
Headmaster
THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 19TH FEBRUARY, 1962.

No. 1, WELCOME—The Headmaster would like to welcome to Sanawar all members of the Staff and the children, and would like to wish them a very happy and successful term in School.

No. 2, SCHOOL PROGRAMME—All departments will observe Sunday timings till March 4th. Assembly on 24th, 26th and 27th February will be at 9-45 a.m. Prep. and P. T. will start on and from Monday, 12th March. Supper will be at 5-45 p.m. daily.

No. 3, TEXT BOOKS AND STATIONERY—After Assembly and the reading of the Form Lists on February 24th, children, under Form Staff, will assemble in their Form Rooms. Text Books only will be issued.

Subject Masters will be responsible for issuing the required number of text books and exercise books to their Forms. If more than one text book is prescribed for English the minimum requirement will be issued. Subsequent issues will be made when the preliminary issue is returned to the Stock Room.

Subject Masters will keep a record of text books issued to the children, and will record the state of the books issued (i.e. old, new) on the special Form supplied by the Librarian. This procedure is important, as recoveries will have to be effected at the end of the year from the children concerned if books have been misused or mutilated.

Form Staff will collect their requirements of stationery from the Librarian in the first School on 26th February, after Assembly.

No. 4, PROCEDURE—On arrival all old children will report to the Matrons concerned and hand over their medical slips to them. These medical slips will be forwarded to the R. M. O. by the House Masters/Mistresses on 22nd February, 1962. Any children without medical slips or who appear unwell on arrival will be sent to the R. M. O. This applies in particular to children who have coughs and colds.

Please Turn Over.
Spraying of throats will be done daily until further orders. R. M. O. will organize this.

No. 5, RECEPTION—New admissions will be made on 24th, 26th, 27th, 28th, February and 1st, 2nd and 3rd March. All new parents on their arrival will be guided to the Parents’ Rooms. Hot water and tea will be made available for them on their arrival. Quartermaster will arrange for hot water, and Mrs. Sehgal for tea, in the Parents’ Rooms.

Mr. Pillai will be on duty from 9-00 a.m. to 1-00 p.m. in the Parents’ Rooms to guide the parents on the Reception dates.

From the Parents’ Rooms, parents, together with their luggage, will be taken to the Office. From there children will be directed to the Deputy Headmaster in the case of Senior School, and to the Mistress I/C Prep. School in the case of children for admission to the Prep. School, for an interview and test. Miss Rudra will arrange for children to be tested in the School office. If found suitable for admission in the Forms allotted, parents will complete all financial and other formalities in the School Office. Thereafter children will be taken to the R. M. O. for medical inspection, and if found fit, will proceed to their respective dormitories.

No. 6, LATE ARRIVALS—All Housemasters/Housemistresses are requested to report late arrivals, among the older children, together with their explanations for late arrival. If children arrive late for reasons which are not covered by a Medical Certificate or the Headmaster’s sanction, disciplinary action will be taken against them as under:—

1. They will be denied WOPs for the whole of March.
2. They will be denied pocket money till the end of the month.
3. They will not be permitted to attend any cinema shows till the end of the month.

No. 7, NEW ADMISSIONS—RATIONS—New children will be arriving as below and, in every likelihood, parents accompanying them will probably require lunch or, in some cases, tea. Would Matrons I/c Kitchens please indent for extra rations from the Quartermaster to enable parents to lunch/tea in the respective departments:

<table>
<thead>
<tr>
<th>Date</th>
<th>B. S.</th>
<th>G. S.</th>
<th>P. S. B.</th>
<th>P. S. G.</th>
</tr>
</thead>
<tbody>
<tr>
<td>24th February</td>
<td>1</td>
<td>1</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>26th</td>
<td>1</td>
<td>1</td>
<td>12</td>
<td>1</td>
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<td>27th</td>
<td>2</td>
<td>1</td>
<td>7</td>
<td>3</td>
</tr>
<tr>
<td>28th</td>
<td>1</td>
<td>1</td>
<td>12</td>
<td>1</td>
</tr>
</tbody>
</table>
1st March    4
2nd "        5
3rd "        10 Defence Merit. Scholars (Senior children)

No. 8, MEETING—There will be a meeting of the Teaching Staff and Hobbies Staff of the Senior School on Thursday, 22nd February, at 3-00 p.m. in the Masters' Common Room.

No. 9, CLOTHING—February 21st, and 22nd 23rd will be devoted to issuing clothes to the children according to the scale laid down. All clothes will bear either the names or the numbers of the children and initials of the House in the case of B. D. and initials of the Departments in the case of G. D. and P. D. All this work of marking clothes must be completed by the evening of 28th February.

All Matrons will please try to provide new children with new clothes as far as possible.

All Matrons will please ensure that children are in possession of, and do, in fact, wear warm woollen vests in order to prevent children taking chills and colds.

No. 10, STRENGTH RETURNS—Matrons will send numbers of children present and the names of the children on leave or absent to the office every day by 3-00 p.m. If there is no change a slip saying no change will be sent.

No. 11, LOSSES—All Matrons are requested to ensure that losses on account of dhobi shortages, theft, or by children, are reported at the end of every month to the Quartermaster and the Bursar. All these reports should be in writing and dated. For your information, losses, reported at the end of the term, particularly when these losses concern losses by children, lead to very angry comments from parents and it is too late for either the Housemaster or the School to investigate the matter. Dhobi shortages on account of dhobi washes or damage done to clothing by dhobies must be reported in writing to the office forthwith and the signature of the dhobi obtained on the dhobi-account book.

No. 12, CRICKET—The festival match will take place on February 25th—

_Hours of play:_

10-00 a.m. to 12-30 p.m.
1-45 p.m. to 3-45 p.m.

Mrs. Sehgal will arrange lunch for 30 players and officials and tea for 80. Staff and their wives and/or husbands are cordially invited to witness the match and to stay on for tea.
No. 13, NETS—The Head Boy will ensure that none of the prepared pitches is used without permission. Nets for the 1st XI and the Staff will be arranged by Mr. Mundkur.

WEIGHING & MEASURING:

<table>
<thead>
<tr>
<th>Monday 5th March</th>
<th>B. D.</th>
<th>Himalaya</th>
<th>2-00—3-00 p.m.</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Nilagiri</td>
<td>4-00—5-30 p.m.</td>
</tr>
<tr>
<td>Tuesday 6th</td>
<td>B. D.</td>
<td>Siwalik</td>
<td>2-00—3-30 p.m.</td>
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<td></td>
<td>Vindhya</td>
<td>4-00—5-30 p.m.</td>
</tr>
<tr>
<td>Wed. 7th</td>
<td>G. D.</td>
<td></td>
<td>2-00—4-00 p.m.</td>
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</tbody>
</table>
| Thu. 8th         | P. D. |          | As arranged by the R. M. O. and the Mistress I/C P. S.

No. 14, APPOINTMENTS—SCHOOL/HOUSE PREFECTS:—

Lina Rani Bagchi (Him.) has been appointed Head Girl in addition to School Prefect.

School Order Part I, No. 290 dated 17th November, 1961, so far as it concerns Suman Sehgal's demotion to House Prefect is cancelled. He has been re-appointed School Prefect.

No. 15, WALKING OUT PASSES—NEW ADMISSIONS:—

No newly admitted child will be granted WOPs, nor will their parents be permitted to visit them, until the 3rd Sunday of April, namely Sunday, the 15th April. This will give these children time in which to settle down. This must be explained to parents or guardians when they arrive.

No. 16, DOGS—All dogs must be registered immediately. Steps are being taken to remove all stray dogs by the end of this week. All servants have been informed that they lay themselves open to serious action if any unregistered dogs are found around their quarters.

The co-operation of the Staff is asked in helping to remove stray dogs completely from Sanawar. Decisive action now will rid us of the problem for months ahead.

No. 17, SANITATION—Members of the Staff are requested to ensure that their private sweepers do NOT throw rubbish, etc., down the khud side or into drains. Should any private sweeper be found doing so, he will be liable to a fine, and should there be any difficulty in the recovery of the fine, the sum will be recovered from the employer; failing this the sweeper will be removed from the School premises.
Members of the Staff are requested to make this quite clear to their servants and to explain to them that this rule will be a condition of employment.

No. 18, IMPORTANT VISITORS—It is expected that John Lawrence, great-grandson of Sir Henry Lawrence, the Founder of the School, will be paying a visit to us on 23rd February 1962. As soon as further details of his visit materialise, a programme will be arranged accordingly.

No. 19, CINEMA—The film SHOOT OUT AT MEDICINE BEND will be shown in Barne Hall at 6-45 p.m. on Thursday, 22nd February, 1962.

No. 20, TRANSFERS—The following children are transferred from the Prep. School to the Senior School, and their Houses are noted against them:—

**Boys**

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>House</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Anirudha Moitra</td>
<td>Himalaya</td>
</tr>
<tr>
<td>2.</td>
<td>Arjun K. Anand</td>
<td></td>
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<tr>
<td>3.</td>
<td>Dilbagh Singh</td>
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<tr>
<td>4.</td>
<td>Gurinderjit Singh</td>
<td></td>
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<tr>
<td>5.</td>
<td>Ajit Thomas (D. S.)</td>
<td></td>
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<tr>
<td>6.</td>
<td>Anil Sobti</td>
<td></td>
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<tr>
<td>7.</td>
<td>Ashok Rai</td>
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<td>8.</td>
<td>Kuldip Singh Sidhu</td>
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<td>9.</td>
<td>Maheshwar Pathania</td>
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<tr>
<td>10.</td>
<td>Kamaljit Singh</td>
<td>Nilagiri</td>
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<tr>
<td>11.</td>
<td>Rajinder Singh</td>
<td></td>
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<tr>
<td>12.</td>
<td>Naresh Khorana</td>
<td>Siwallik</td>
</tr>
<tr>
<td>13.</td>
<td>Premprakash Bath</td>
<td></td>
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<td>14.</td>
<td>Rama K. Kant Raizada</td>
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<tr>
<td>15.</td>
<td>Yashpal Dass</td>
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<tr>
<td>16.</td>
<td>Daljit Singh</td>
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<td>17.</td>
<td>Rajiv Jayaswal</td>
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<td>18.</td>
<td>Rajesh Pathania</td>
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<td>19.</td>
<td>Raminder Singh</td>
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<tr>
<td>20.</td>
<td>Shivinder Kadan</td>
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<tr>
<td>21.</td>
<td>Gurpritap S. Dhillon</td>
<td>Vindhya</td>
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<tr>
<td>22.</td>
<td>Jaswinder S. Rana</td>
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<tr>
<td>23.</td>
<td>Man Mohan S. Tanwar</td>
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<td>24.</td>
<td>Manvinder S. Kang</td>
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<td>25.</td>
<td>Rakesh Arora</td>
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<tr>
<td>26.</td>
<td>Vijay Taode</td>
<td></td>
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</tbody>
</table>
27. Ajai Pal Singh
28. Manjit Singh Hanspal
29. Om Prakash Joon
30. Ravikesh Lal Mehta
31. Walinder Singh Brar

Girls
1. Jyotsna Nanda ... Himalaya
2. Praveen Kohli ... "
3. Harpreet Kaur Gill ... Nilagiri
4. Leela Kar ... "
5. T. Lalsanglai ... "
6. Tulasie Pillai (D.S.) ... Siwalik
7. Anita Nath ... "
8. Pratibha C. Gulab ... "
9. Veena Puar ... "
10. Nalini Gupta ... Vindhya
11. Rashmi Sharma ... "
12. Chitra Johri ... "

Part II

No. 5, STRENGTH:—Decrease with effect from 1st January, 1962.

Sunil Sikand ... H. B. S.

Decrease with effect from 9th January, 1962:—
Azad N. Parikh ... V. B. S.

No. 6, APPOINTMENTS:—The following appointments are made with effect from the forenoon of 20th February, 1962:—
1. Shri Pritam Singh, Atwal, Master (on probation)
2. Miss Amina Paperwalla, Mistress (do)
3. Miss Pamela Dougherty, Mistress (Temporary)

No. 7, APPOINTMENTS—HOUSE MASTERS/MISTRESSES:—
Mr. Jagdish Ram Acharya will take over Housemaster, Vindhya B. D., with effect from 20th February, 1962, vice Mr. M. V. Gore resigned.
2. Miss R. Suri will take over Housemistress, Siwalik P. D. with effect from 20th February, 1962, vice Mrs. D. Gidwani resigned.
3. Mr. A. Bhalerao will take over the Senior Dormitory, Siwalik House B. D., with effect from 1st March, 1962.
4. Mr. V. Thakur will take over Junior Dormitory, Nilagiri House B. D., with effect from 1st March, 1962.

R. SOM DUTT
Major,
Headmaster
THE LAWRENCE SCHOOL ORDERS.


No. 21, SCHOOL PROGRAMME—School Order No. 2 (Part 1), dated 19th February, 1962, is amended as under.

Sunday timings will be observed upto, and inclusive, Sunday, 25th February. Thereafter normal timings will be observed, except for P. T. in the morning. Breakfast will be at 7-45 a.m., followed by Assembly at 8-35 a.m. M. I. timings will be as for last term.


Text books will be issued by Form Masters and not by Subject Masters as previously stated.

No. 23, GAMES' SETS—Games' sets will be made up in the afternoon of Saturday, 24th February, under the direction of the Deputy Headmaster.

No. 24, VALUABLES—All children are warned that the School accepts no responsibility whatever for the loss of valuables. All valuables should be handed over to the Housemasters/Housemistresses for safe custody who may, if they wish, hand over these to the School for safe keeping in the School Safe.

No. 25, POCKET MONEY—Children who have pocket money in excess of what is normally permissible must hand over these excess amounts to the House Masters/Mistresses who again may hand these sums over to the School for credit to the child's pocket money account. Children are warned that failure to hand over these sums might result in the confiscation of these monies for credit to House Funds.

No. 26, DRESS—Gowns will be worn with effect from Monday, 26th February.

No. 27, PRECAUTION—Miss Rudra and her Staff are advised that no one except Shri Bhupinder Singh and Mrs. Tejinder Kaur, is to be permitted to meet Jagvinder Kaur. This order will be very strictly enforced in the interests of the girl.

Please Turn Over.
They are also requested to note that no eatables, sweets, parcels of tuck, etc., be accepted or given to the girl unless this is brought personally by her maternal uncle or her mother, whose names are mentioned above.

No. 28, APPOINTMENTS—SCHOOL/HOUSE PREFECTS :

The following appointments have been made:

- Kamal, Katoch... Head-Boy
- Amar Surjit Singh Grewal... House Prefect (H)
- Anil Kak... House Prefect (V)
- Rajinder Singh... House Prefect (V)
- T. P. S. Bhusri... House Prefect (V)

No. 29, CRICKET—Kamal Katoch is appointed Captain of the School 1st XI.

No. 30, RATION SH—Rations on payment will be issued to staff between 2.30 p.m. and 4.30 p.m. on first and third Thursdays of each month.

2. Wood Fuel, Coal, and Oil on payment will be issued between 2.30 p.m. and 4.30 p.m. on first and third Wednesdays of each month.

Staff is requested to send their requirements slips to Quartermaster by 11.00 a.m. on ISSUE DAYS. They should also send necessary packing material to collect items from stores as no packing items will be issued from stores.

Q. M. has authority to reduce indents, if he considers it necessary. It is always advisable to submit monthly requirements in the first week of each month.

No. 31, BAKERY—Birthday Cakes, Pastries, Biscuits, etc., will be supplied from Bakery for which advance notice of three days should be given to the Quartermaster.

2. Staff is requested to arrange collection of their requirements of bread from stores between 3.00 and 4.00 p.m. on working days and between 12.30 p.m. and 1.30 p.m. on Saturdays.

No. 32, MEDICAL—Rajesh Pathania is exempted from P. T. and games up to the end of the term.
Part II

No. 8, STRENGTH—Decrease with effect from 19th February, 1962:—

Little Nair ... V. G. S.
Veivec Nair ... V. B. S.

No. 9, APPOINTMENTS—HOUSE MASTERS/MISTRESSES:—

Reference School Order No. 7 (Part II), dated 19th February, 1962.

Mr. M. S. Sinha will take over the Junior Dormitory, Nilagiri House B.D., with effect from 1st March, 1962, vice Mr. V.V. Thakar.

No. 10, APPOINTMENTS—The following members of the Staff vacated their appointments on the afternoon of the dates shown against their names:—

Mrs. D. K. Gidwani, Mistress ... 19-2-62.
Dr. B. M. Billon, Master ... 19-2-62.
Mr. S. S. Datt, " ... 17-12-61.

2. The following are appointed with effect from the forenoon of 15th February, 1962:—

Shri Dhani Ram (Cook) Baker ... on probation
" Lajjya Ram, Asstt. Baker ... " "
" Nek Ram, Bakery Mazdoor ... " "
" Lekh Ram, " " " Temporarily
" Parbhoo, Bearer ... on probation

No. 11, LEAVE—Shri Gurdial, Valveman, is granted 15 days' earned leave with effect from 26-2-62 to 12-3-62.

2. Shri Rulda, Sweeper, is granted 2 days' earned leave with effect from 13-2-62.

R. SOM DUTT
Major,
Headmaster
THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 2ND MARCH, 1962.

No. 33, HOUSE TUTORS:—

**Himalaya**
Mr. Bhupinder Singh
" P. S. Atwal
" K. G. Khanna
" G. B. Wad
" W. Courtauld

**Nilagiri**
Mr. U. P. Mukherji
" M. S. Sinha
" V. V. Thakar
" Atma Ram
" H. Sikand
" R. Barham

**Siwalik**
Mr. A. Bhalerao
" M. S. Rawat
" R. Sahai
" U. A. Mundkur
" G. Pillai

**Vindhya**
Mr. Jagdish Ram
" D. C. Gupta
" V. N. Bhave
" V. Rajamani
" V. V. Gadre

Mr. G. Pillai will be transferred from Nilagiri to Siwalik.

No. 34, MEDICAL—Measuring will be done as under:—

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Tutors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon. 5th March</td>
<td>2-00—3-30 p. m.</td>
<td>B. D. Himalaya</td>
</tr>
<tr>
<td></td>
<td>4-00—5-30 p. m.</td>
<td>B. D. Nilagiri</td>
</tr>
<tr>
<td>Tue. 6th</td>
<td>2-00—3-30 p. m.</td>
<td>B. D. Siwalik</td>
</tr>
<tr>
<td></td>
<td>4-00—5-30 p. m.</td>
<td>B. D. Vindhya</td>
</tr>
<tr>
<td>Wed. 7th</td>
<td>2-00—4-00 p. m.</td>
<td>G. D.</td>
</tr>
<tr>
<td>Thu. 8th</td>
<td></td>
<td>P. D.</td>
</tr>
</tbody>
</table>

2. Deepak Samal (B. S. S.) is exempted from P. T. and games upto the end of the term.

No. 35, GAMES—Games and hobbies will be cancelled on March 5th and 6th.

No. 36, APPOINTMENTS: EDITORS—The following have been appointed News Board Editors for the year 1962:—

<table>
<thead>
<tr>
<th>News</th>
<th>Editor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home News</td>
<td>Ardamanjit Singh</td>
</tr>
<tr>
<td>Foreign News</td>
<td>Satinder M. Singh</td>
</tr>
</tbody>
</table>

Please Turn Over.
Sports & Local ... Sidharth Kak
Local News Hindi ... K. C. Aggarwal
General News Hindi ... Rajiv Sawahey
Cartoon Board ... Kalpana Sahni
                      ... Shashi Mehta

The following have been appointed Student Editors, The Sanawar News-Letter, for the year 1962:—

English
  ... Munir Cheryan
  ... Anil Thadani
  ... Anil Kak

Hindi
  ... Vidya Palsokar
  ... Ashok Gupta

No. 37, CINEMA—The film MAN BEHIND THE GUN will be shown in Barne Hall at 6-30 p.m. on 2nd March, 1962. P. D. will attend.

2. The Hindi film PUKAR will be shown at 6-30 p.m. in Barne Hall on 3rd March.

This film will be shown to servants and their families at 8-30 p.m. in Barne Hall on 4th March. Heads of Departments are required to inform servants working under them.

3. The Hindi film DR KOTNIS KI AMAR KAHANI will be shown at 6-30 p.m. in Barne Hall on 7th March.

Part II

No. 12. STRENGTH—Increase with effect from 24th February, 1962:—

Rabinder Kaur Puri  S. P. S.  Rajendra Yashwant Desai  S. P. S.  
Manjit Kaur Puri    S. P. S.  Rohit Sotbi     H. P. S.  
Jagrup Singh        N. P. S.  Beneeta Burman  S. G. S.  
Jaskaran Harpal Singh V. P. S.  

Increase with effect from 26th February, 1962:—

Gideon Franklin   N. P. S.  Jug Jeeven Singh Sokhey  S. P. S.  
Pradeep Shrivastava N. P. S.  Anand Prakash    H. P. S.  
Harash M. Singh Tanwar H. P. S.  Pushpdev Singh Gill  N. P. S.  
Vivek Bammi        V. P. S.  Narinder K. Dhankar  H. P. S.  

Increase with effect from 27th February, 1962:—

Sat Narayan Singh  N. B. S.  Ravinder Singh Kadan  S. P. S.  
Lalit Ranjan Joshi N. B. S.  Jasminder Singh   H. P. S.  
Baljit Singh Ramana  N. B. S.  Jatinder Singh Pannu  N. P. S.
Maninder Singh Pannu  N. B. S.  Raj Deep Singh  H. P. S.
Harvinder Kaur Ramana  N. G. S.  Gorinder Singh Brar  V. P. S.
Krishan Gopal  N. P. S.  Rita Bansal  N. P. S. G.
Virinder M. Malhotra  V. P. S.  Hansa T. Singh  N. P. S. G.

Increase with effect from 28th February, 1962:

Apinder Singh Sindh  N. B. S.  Hemant Singh Pathania  H. P. S.
Vasudev Singh Pathania  H. P. S.  Shavinder Singh Sindh  N. P. S.
Rajiv Gupta  H. P. S.  Rina Rani Kaul  H. P. S. G.
Rajiv Mehra  V. P. S.  Sanjay Prabhakar  N. P. S.
Sanjiv Nair  V. P. S.  Geetanjali Rawat (D.S.) S.P.S.G.
Shekhar D. Kadam  V. P. S.

Increase with effect from 1st March, 1962:

Gorakha Sham Shere  H. B. S.  Gaurav Sham Shere  H. P. S.
Geeta Kumar  H. G. S.  Jitesh Khosla  S. P. S.
Sona Mala Bhagat  H. G. S.  Meera Maniktala  N. P. S. G.
Jma Tewari  V. G. S.  Padmini Pillai (D.S.) S. P. S. G.
Ivek Mehra  H. P. S.

R. SOM DUTT
Major,
Headmaster